

President & Chief Executive Officer (CEO)

Central York Chamber of Commerce

About the Organization

The Central York Chamber of Commerce (CYC) serves as a unifying force and a catalyst for economic vitality, business growth, and leadership development in our community. With approximately 700 members and an aspirational goal of reaching 900, the Chamber is committed to advancing a thriving, inclusive business environment that benefits all.

Our Vision:

Member by member, we're creating a thriving landscape that enables businesses to grow and leaders to develop. Our community is committed to fostering innovation, inclusive prosperity, economic vibrancy, and social responsibility.

Our Mission:

At the CYC, we're empowering leaders with the resources, support, and opportunities they need to excel. We deliver transformative programs, foster a culture of continuous learning and leadership development, and promote values of Diversity, Equity, Inclusion, and Belonging.

Position Summary

The **President & Chief Executive Officer (CEO)** serves as the chief executive leader and spokesperson for the Central York Chamber of Commerce. Reporting to the Board of Directors and Executive Committee, the President & CEO provides strategic, operational, and visionary leadership to advance the Chamber's mission and ensure the long-term sustainability and growth of the organization.

The ideal candidate is a dynamic, relationship-driven leader who can balance strategic thinking with operational excellence, foster meaningful partnerships, and serve as an influential advocate for the Central York business community. This role requires strong organizational, financial, and interpersonal skills, as well as a deep commitment to collaboration and community engagement.

Key Responsibilities

Strategic and Organizational Leadership

- Lead the successful execution of the Chamber's strategic plan through 2030, ensuring alignment with CYC's mission, vision, and values.
- Provide strategic recommendations to the Board of Directors and Executive Committee, offering insight on trends, opportunities, and challenges impacting the business community.
- Cultivate a high-performing team and foster a positive, inclusive organizational culture rooted in integrity, service, and innovation.

Membership Growth and Engagement

- Drive membership recruitment and retention strategies to achieve the Chamber's growth goals.
- Strengthen member value through innovative programming, advocacy, and networking opportunities that respond to evolving business needs.
- Ensure exceptional member service and engagement across all touchpoints.

Community Partnerships and Advocacy

- Build and sustain strong relationships with local businesses, community leaders, and government officials.
- Serve as the Chamber's primary advocate on public policy and economic development issues impacting members.
- Represent the Chamber in local, regional, and state-level forums, fostering partnerships that advance economic growth and community well-being.

Financial and Administrative Management

- Oversee day-to-day financial operations, including cash flow management, financial reporting, and budget oversight.
- Work collaboratively with the Treasurer and outsourced bookkeeping partners to ensure sound fiscal practices and compliance with all regulations.
- Serve as the primary contact for the annual audit and ensure timely government and grant-related reporting.
- Manage vendor and outsource relationships, including IT, accounting, and affiliate service providers.
- Supervise staff and manage all HR-related functions, including performance management, professional development, and policy compliance.

Program Development and Events

- Oversee the design and delivery of events and programs that reflect business needs and promote leadership development.
- Identify and launch new initiatives, sponsorships, and partnerships that strengthen the Chamber's impact and sustainability.
- Ensure all programming supports the Chamber's strategic priorities and member engagement objectives.

Qualifications and Experience

- Proven leadership experience in a senior management role, preferably within a chamber of commerce, business association, nonprofit organization, or similar entity.
- Demonstrated success in strategic planning, organizational leadership, and stakeholder engagement.
- Strong financial acumen, with experience managing budgets of \$800k-\$4m including cash flow, audits, and compliance.

- Excellent relationship-building and communication skills, with the ability to engage effectively across diverse audiences, including business, government, and community stakeholders.
- Experience in advocacy, public affairs, or economic development is highly desirable.
- Bachelor's degree in business, public administration, nonprofit management, or a related field required; advanced degree preferred.

Core Competencies

- Visionary and Strategic Leadership
- Financial and Operational Management
- Relationship Building and Partnership Development
- Advocacy and Community Engagement
- Staff Development and Team Leadership
- Innovation and Program Development
- Integrity, Accountability, and Professionalism

Work Environment and Compensation

This is a **full-time position** based in Central York with a **hybrid work structure** that balances on-site presence with flexibility.

Compensation is **commensurate with experience**, and a competitive benefits package will be offered.